**BME** **Faculty** **Outreach** **Evaluation Form**

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| **Team:** |  | **Advisor:** |  |

KEY: Requirements met: Fully=4; Mostly=3; Somewhat=2; Rarely=1; Not =0

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| ***Overview Essay:*** |  |
| Includes basic description of outreach (place, grade level, contact info, type of class, time span, etc) |  |
| Evaluates efficacy of outreach activity |  |
| Provides thoughtful suggestions for presentation/activity improvement |  |
| Materials electronically submitted (Such as Powerpoint slides) |  |
| Provides sufficient information for presentation re-creation |  |

|  |  |
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| ***Activity Guide:*** |  |
| Provides explanation of ideas behind outreach project |  |
| Provides description of all materials, where obtained, and who to contact for them |  |
| Provides sufficient information for activity re-creation |  |

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| ***General:*** |  |
| Writing style |  |
| Spelling and grammar |  |
| Thoroughness and accuracy of report: i.e. could another team re-create the presentation from the documentation and resources provided? |  |

**Overall Score:**

**Comments:**